

# **KLOISTERS KINDERGARTEN**

## **Safeguarding and Welfare Requirement: Health**

### **MANAGING CHILDREN WITH ALLERGIES, OR WHO ARE SICK OR INFECTIOUS**

It is the policy of the Kindergarten **not** to accept sick children. Children with infectious diseases will not be admitted until the exclusion period has elapsed. Parents will be kept informed by notice or being handed an individual child's note of any infectious diseases of other kindergarten children or staff.

We provide care for healthy children through preventing cross infection of viruses and bacterial infections and promote health through identifying allergies and preventing contact with the allergenic substance.

Ofsted will also be notified of any infectious diseases that are listed within our 'Guidance on Communicable Disease and Infection Control in Schools and other childcare settings' book (stored on computer desktop in office), under guidance of the Health Protection Agency.

While attending Kindergarten, if a child is sick has diarrhoea or a high temperature the parent/carer will be informed and asked to collect their child as soon as is possible. Children will be cared for with compassion whilst awaiting collection, and parent/carers must update emergency contact numbers as soon as details change on a regular basis.

It will not be possible for the Kindergarten to accept children who have been sick or had diarrhoea the day before (for whatever reason), children must have twenty-four hours clear from the last bout of sickness or diarrhoea (if suffering from sickness and diarrhoea the exclusion period is forty-eight hours from last bout of sickness and diarrhoea). This action is to stop the spread of infection.

In the event that a child is suspected of having an infectious disease/illness and is present at the Kindergarten, the following action must be taken:-

- If children appear unwell during the day – have a temperature, sickness, diarrhoea or pains, particularly in the head or stomach the Room Leader will telephone the parent/carer to ask them to collect their child, or send a known carer to collect the child on their behalf.
- If a child has a temperature, they are kept cool, by removing top clothing, sponging their heads with cool water, but kept away from draughts.

- Parents/carers sign on admission to give permission for children's paracetamol (un-prescribed) to be administered only for children under the age of 2 years with the verbal consent of the parent's in the case of a high temperature. This is to prevent febrile convulsions, particularly for babies and where a parent or named person is on their way to collect the child. Parents sign the medication record when they collect their child.
- Temperature is taken using a temp scan which is in the locked first aid/medication cupboard in the kitchen.
- If a child is unwell during the session, you will be notified. In the event of unavailability, the emergency contact that you nominated will be contacted.
- Children will only be permitted to leave our care with the people that you nominate. However, if this person is unknown to us, we will require some form of identification, letter or password from you.
- In extreme cases of emergency the child should be taken to the nearest hospital and the parent informed. Two members of staff will be in attendance, 1 driving and the other will care for the sick child (if ambulance has not been called).
- Parents are asked to take their child to the doctor before returning them to the setting and we can refuse admittance to children who have a high temperature, sickness and diarrhoea and a contagious infection or disease.
- Where children have been prescribed antibiotics for an infectious illness or complaint, parents are asked to keep them at home until at least 3 days or half of the bottle has been administered before they return to the setting. This is to make sure that the child does not have an adverse effect as well as to give time for the medication to take effect.
- Some activities, such as sand and water play, and self-serve snacks where there is a risk of cross contamination may be suspended for the duration of the outbreak.
- We have a list of excludable diseases and current exclusion times. The full list is kept in the office for reference and displayed in the kitchen area and the main infectious diseases where your child will have to be excluded from nursery are attached.

### **Reporting of 'notifiable diseases'**

If a child or adult is diagnosed suffering from a notifiable disease under the Health Protection (Notification) Regulations 2010, the GP will report this to Public Health England.

When we become aware, or are formally informed of the notifiable disease, the manager informs Ofsted and contacts Public Health England and acts on any advice given .

Advice will be given if you telephone the Public Health England on tel no: 0344 2253861.

### **HIV/AIDS/Hepatitis procedure**

- HIV virus, like other viruses such as Hepatitis, (A,B, and C) are spread through body fluids. Hygiene precautions for dealing with body fluids are the same for all children and adults.

- We will use single use vinyl gloves and aprons when changing children's nappies, pants and clothing that are soiled with blood, urine, faeces or vomit as well as for cleaning/sluicing clothing after changing.
- Soiled clothing is rinsed and either bagged for parents to collect or laundered in the nursery.
- Spills of blood, urine, faeces or vomit are cleared using mild disinfectant solution and mops; cloths used are disposed of with the clinical waste.
- Tables and other furniture, furnishings or toys affected by blood, urine, faeces or vomit are cleaned using a disinfectant.
- Children do not share tooth brushes, which are also soaked weekly in sterilising solution.

### **Procedures for children with allergies**

When parents/carers start their children at the setting they are asked if their child suffers from any known allergies, this is recorded on the Registration Form, Nice to Meet you forms and on their individual Talking Mat.

If EpiPen is needed in severe cases we would also complete a Care Plan which is kept in the child's personal file as well as areas where staff would need to know procedures/triggers and how to deal with the nature of an allergic reaction occurring. If we need to have any training, this is sought from a professional medical practitioner. Obviously, control measures are put in place to make sure that the child does not come into contact with the known allergen.

Generally no nuts or nut products are used within the setting and Healthy Roots operate a nut free kitchen.

Parents are made aware so that no nut or nut products are accidentally bought in.

### **Nits and head lice**

. Nits and head lice are not an excludable condition; although in exceptional cases we may ask the parent/carer to keep the child away until the infestation has cleared

. On identifying cases of head lice, we inform all parents, ask them to treat their child and all the family if they are found to have head lice.

### **Reporting of food poisoning:**

. Food poisoning can occur for a number of reasons; not all cases of sickness and diarrhea are reportable.

. Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within the setting, the manager will contact the Environmental Health Department and the Public Health England, to report the outbreak and will comply with any investigation.

. If the food poisoning affects two or more children and is identified as a notifiable disease under the Public Health (Infectious Diseases) Regulations 1988 the setting will report the matter to Ofsted (Must be reported within 14 days of incident).

**Policy links – Health & Safety Policy, First Aid Policy, Administration of Medication Policy, Infection Control Guidelines at Public Health England – (updated 2018)**

[www.gov.uk/government/regulationspublic-health-england](http://www.gov.uk/government/regulationspublic-health-england)

**Risk Assessment Policy, Confidentiality Policy, Equal Opportunities Policy, Safer Food - Better Business Insurance Policy underwritten by Ecclesiastical**

**Insurance Policy Tel No: 0845 777 3322**

**Insurance Policy No: KP01000078/790**

**SEE ALSO ADMINISTRATION OF MEDICINES POLICY – for details of Insurance requirements for Oral Medication, Life saving medication and invasive treatments**

This policy was amended by	Kloisters Kindergarten	<i>(name of provider)</i>
Reviewed on	29.11.18	<i>(date)</i>
Date to be reviewed	03/2020	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	Mrs N Bromley	
Role of signatory (e.g. chair, director or owner)	Manager	