

KLOISTERS KINDERGARTEN

Safeguarding and Welfare Requirement: Health

NAPPY CHANGING

No child is excluded from participating in our setting who may, for any reason, not yet toilet trained and who may be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We have separate nappy changing areas for both Baby-Room and Kindergarten and those that are not yet potty trained in Pre-school.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgmental concern of adults.

Procedures

- Key persons have a list of personalized changing times for the children in their care who are in nappies or pull-ups.
- Changing areas are warm and there are safe areas to lay young children whilst having their bottoms cleaned and changing nappies and clothing.
- Each child has their individual peg where their nappies and wipes are kept and a separate declaration form is signed on entry with permission to apply nappy creams. These such creams are kept in the nappy changing area out of reach of children and are clearly labeled. When applying nappy creams and to stop the spread of infection, we make sure that when the nappy cream is applied we wear gloves and these are immediately changed afterwards before changing another child or applying a different cream.
- The staff team will wear disposable gloves and plastic aprons where there is a risk of splashing or contamination with blood/bodily fluids during an activity. PPE gear is optional (due to the effect of plastic waste on the environment) and allows our skilled staff team to risk assess in the moment if they feel PPE is needed or not, ensuring it is always readily available should they want it. Before changing starts the areas are prepared. In between changes the mat is sprayed with bactericidal spray and wiped with blue tissue roll. Gloves are gelled in between changes.

- When the staff member leaves the changing area to walk back with the children that have been changed, they will remove gloves (if worn on risk assessing in the moment, alternatively hands MUST be washed before leaving the changing area) and replace with new ones when they return for the next group of child changes.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- Our staff never turn their back on a child or leave them unattended whilst they are on the changing mat.
- In addition, nappy changing is relaxed and is a time to promote independence in young children.
- They are encouraged to use the toilet, wash their hands and to have soap and towels to hand.
- Older children access the toilet in the pre-school class and are encouraged to access this independently.
- Nappies and pull-ups are disposed of hygienically. Any soiling (faeces) in nappies or pull-ups is flushed down the toilet and the nappy or pull-up is bagged and put in the outside nappy bin. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and bagged for the parent to take home.
- We have a ‘duty of care’ towards children’s personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter.

Safeguarding is of paramount, not only for the child but for the member of staff who is changing them. Therefore, we operate a system whereby Senior members of staff (those qualified to Level III or above), conduct spontaneous spot checks on the member of staff changing the children’s nappies or taking children to the main toilet block at different times during the day.

These spot checks are logged in a book for reference and clarity that this is taking place.

. Policy Links – Safeguarding Policies, Confidentiality policy, Behaviour Policy, Equal Opportunities Policy, Health and Safety Policy, Managing children with allergies, or who are sick or infectious Policy, Risk Assessments Policy, First Aid Policy, Health and Hygiene Policy

| | | |
|----------------------------|-------------------------|---------------------------|
| This policy was amended by | Kloisters Kindergarten | <i>(name of provider)</i> |
| Reviewed on | <u>Amended 19.02.19</u> | <i>(date)</i> |
| Date to be reviewed | <u>10/2019</u> | <i>(date)</i> |

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director or
owner)

Mrs N Bromley

Manager